

Check off list for telephone and/or internet service

Telephone Check Off List

- _____ Application filled out in full- must include: SS#, date of birth and a copy of a valid drivers license
- _____ Certificate of residency (**physical address**) from Mora County Planning & Zoning Office (575-387-5393)
- _____ Letter of credit from a current utility company. Showing good credit standing for one year (**will waive the \$155 deposit**)
- _____ Easement (**must be notarized**) and if applicable with special construction sheet (additional easements from neighboring properties if needed)
- _____ CPNI (**customer proprietary network information**)
- _____ Customer carrier selection sheets (front and back)
- _____ PIC Freeze
- _____ Lifeline (**if applicable with the proper forms from the program**)
- _____ Check for write off accounts for returning customers.

Internet Check Off List

- _____ Application filled out in full
- _____ Letter of Guarantee if applicable
- _____ Check for write off accounts for returning customers
- _____ Payment made in full for services requested
- _____ Receipt Made



La Jicarita Rural Telephone Cooperative
P.O. Box 269 Mora, NM 87732-0269
Phone: 575.387.2216 | Fax: 575.387.9010

APPLICATION FOR MEMBERSHIP AND SERVICE
(THIS APPLICATION WILL BE RETURNED IF NOT COMPLETED IN FULL)

The undersigned hereby applies for membership and service with the La Jicarita Rural Telephone Cooperative, Inc., a corporation organized under the laws of the State of New Mexico for the purpose of telephone service. A deposit may be required if Applicant's credit rating is not satisfactory. When telephone service becomes available, the Applicant will take service to be used on the premises described below within 30 days from the date service is made available by the Cooperative to the Applicant and in accordance with the Cooperative's Bylaws and rules and regulations established by State and Federal agencies. Initial here: _____

MEMBERSHIP APPLICATION

DATE: _____

Business Name: _____ Federal TIN _____

Name: _____ SS No. _____ DL No. _____

Spouse: _____ SS No. _____ DL No. _____

Alternate Phone Number: _____

Email: _____

Mailing Address: _____ City _____ State _____ Zip _____

LOCATION OF PROPERTY

911 Address (Physical) _____ Landowner _____

Location (directions): _____

Neighbors: _____

Gates locked? _____ Gate combination: _____

Is this a new home? _____ Has there been service before at this location? _____

Is this a mobile home? _____ Description (color, etc..) of home _____

Who was the previous resident? _____

DIRECTORY INFORMATION

Name: _____ City: _____

Extra Listing(s) _____

DO YOU WANT 900/976 CALLS BLOCKED? Yes ___ or No ___

Block Collect Calls Yes ___ or No ___ Or Block 3RD Party Calls Yes ___ or No ___

Signature of Applicant

Date

IF YOU HAVE QUESTIONS, PLEASE CALL 575-387-2216

WORKSHEET

CUSTOM CALLING FEATURES	USP		USP	Residence	USP	Business	
Call Forwarding			316	\$1.50	305	\$1.50	\$ _____
Call Waiting			315	\$2.00	304	\$2.00	_____
Three-Way Calling			310	\$1.50	310	\$1.50	_____
Speed Dialing – 8 Numbers			321	\$1.50	323	\$1.50	_____
Speed Dialing – 30 Numbers			322	\$2.00	324	\$2.00	_____
Anonymous Call Rejection	329	\$0.50	381	\$1.00	381	\$1.00	_____
Automatic Call Back	382	\$1.00	330	\$2.00	330	\$2.00	_____
Automatic Recall	383	\$1.00	331	\$2.00	331	\$2.00	_____
Caller ID Service							_____
Calling Name Delivery*			347	\$4.00	347	\$4.00	_____
Calling Number Delivery*			328	\$4.00	328	\$4.00	_____
Calling Number & Name Delivery*			346	\$4.95	346	\$4.95	_____
Call Waiting w/Caller ID*			340	\$4.95	340	\$4.95	_____
Distinctive Ringing/Call Waiting	384	\$1.00	332	\$2.00	332	\$2.00	_____
Selective Call Acceptance	385	\$1.00	343	\$2.00	343	\$2.00	_____
Selective Call Rejection	387	\$1.00	345	\$2.00	345	\$2.00	_____
Selective Forwarding	386	\$1.00	344	\$2.00	344	\$2.00	_____
Class Pkg-CW,CF,3WY,SC8			318	\$5.00	307	\$5.00	_____
Class Pkg-CW,CF,3WY,SC30			317	\$5.00	306	\$5.00	_____

Total Monthly Charge: _____ \$ _____
 Voice Mail is Available Upon Request | *Customer Supplied Equipment Required

MONTHLY RECURRING CHARGES	USP		USP	
Local Service TD	113	\$18.00	108	\$27.58
Local Service RD	114	\$15.20	109	\$23.00
Key System Line Access		-	103	\$23.00
Local Service PS		-	115	\$24.00
Trunk Access Service		-	N/A	\$35.00
FCC – End User Common Line	504	\$6.50	502	\$6.50
FCC – End User Common Line MultiLine Bus		-	501	\$9.20
Federal Universal Service Charge (subject to change)	511		514	
ST – End User Common Line	505	\$1.30	503	\$1.30
E911 Network Data Base	833	\$0.26	833	\$0.26
E911 Emergency Surcharge	831	\$0.25	831	\$0.25
LITAP	200	(\$12.75)		
Off Premise Extension	220	\$2.00	213	\$2.50
Unpublished	313	\$0.50	303	\$0.75
Unlisted	312	\$0.50	302	\$0.75
Additional Directory Listing	311	\$0.50	301	\$0.75
Inside Wire Maintenance	319	\$0.25	308	\$0.25

Total Monthly Charge with no telephone features _____ \$ _____

TOTAL MONTHLY RECURRING CHARGES (does not include taxes and long distance charges) \$ _____
\$155.00 DEPOSIT OR LETTER OF CREDIT

INSTALLATION CHARGES (non-recurring)	MEMBERSHIP FEE	\$10.00
USP	<u>USP</u>	
198 Link Up Disc Opt 2 (\$-11.00) \$	815 Service Order (\$12.00)	\$12.00
199 Link Up Disc Opt 1 (\$-18.50) \$	816 Line Connection (\$10.00)	\$10.00
839 Class Feature NRC (\$5.00) \$	873 Premise Visit (\$15.00)	\$ _____
829 Other Feature NRC (\$2.50) \$	818 Jack Charge (\$10.00) ea. Qty	\$ _____
	817 Inside Wiring (\$10.00) ea. Qty	\$ _____
	TOTAL INSTALLATION CHARGES	\$ _____
Membership Status: _____ Single	SALES TAX	\$ _____
_____ Married	DEPOSIT (if applicable)	\$ _____
	ESTIMATED TOTAL ON FIRST MONTH BILLING	\$ _____

Signature of Applicant _____

Date _____



Ensuring Continuity Of 911 Communications

AVAILABILTY OF BACKUP POWER SOURCES

CUSTOMER FORM

I, _____ (Member),

acknowledge that La Jicarita Rural Telephone Cooperative has made me Aware that voice service will be unavailable during a power outage without backup power, and that this backup power will be required at the subscriber premises - such as to maintain continuity of access to 911. The Battery Backup Unit should always remain plugged in to a power source.

La Jicarita Rural Telephone Cooperative; shall offer at least one option with a minimum of eight hours of standby backup power (not talk time).

Report and Order FCC 15-98 PS Docket Nos. 14-174 Report and Order Effective August 11, 2016

Signature: _____

Date: _____

Name (Print): _____

Address: _____

Plant Superintendent: _____



Customer Proprietary Network Information (CPNI)

In order to comply with the FCC rules governing the use and protection of customer proprietary network information (CPNI) we are required to authenticate any person accessing account information. For your security, there are only two ways for you to access your account information.

- 1) By visiting the office and requesting the information in person at the LJRTC/NNMT office. A valid form of identification or password may be required in order to confirm that information is being released to an authorized party.
- 2) By calling the LJRTC/NNMT office and requesting the information. Account Information will not be released over the phone without a valid password. A password can be set up by either completing this form or visiting our office.

Please complete the following information:

Customer Name _____

Billing Account or Telephone Number _____

Your New Password (4-8 letters/numbers) _____

In the event you forget your password we can provide you with a back-up question that we can use to help identify you. Please answer ONE of the following questions. **PLEASE ONLY CHOOSE ONE.**

What was the color of your first car? _____

What is the name of your pet? _____

What community did you grow up in? _____

What is your favorite food? _____

Only persons listed on your account will be able to receive or change information related to your account unless specific authorization is given to allow others access to the information. If you would like to authorize anyone that is not currently on the account to access the account information, then please list up to **four (4) authorized persons in line below.** It is your responsibility to make sure they have the password you provided in order to access/change account information.

Please check one of the following:

_____ I give my consent for LJRTC/NNMT to use CPNI to tailor its service offerings.

_____ I do not consent to LJRTC/NNMT to using CPNI data except where required by law.

Signature: _____ Date: _____

**La Jicarita Rural Telephone Coop.
INTRALATA - Customer Selection Sheet**

Please select one company to provide your 1+ Intralata long distance service. For more information **regarding the services of these companies, please call the toll free number listed with each company name.** To insure proper billing of your 1+ long distance service you must notify the Intralata long distance provider you have chosen.

CARRIER NAMES AND CONTACT NUMBERS			
Residence and Business			
_____	0000	La Jicarita Rural Telephone Coop. Res: 1-800-742-7232 Bus: 1-800-742-7232	_____ 0444 Global Crossing Telecom. Res: 1-800-783-2020 Bus: 1-800-783-2020
_____	0810	Winstar Communications Res: 1-800-555-0011 Bus: 1-800-555-0011	
_____	0070	US Long Distance /Qwest Res: 1-800-460-1111 Bus: 1-800-460-1111	
_____	0222	MCI* / Worldcom Res: 1-800-980-5555 Bus: 1-800-888-0800	
_____	0288	AT&T Long Distance Service Res: 1-800-222-0300 Bus: 1-800-222-0400	_____ NONE
_____	5483	Verizon Select Services Res: 1-800-837-4966 Bus: 1-800-837-4966	_____ 1-800 ONLY
_____	0457	eMeritus Comm./Excel Comm. Res: 1-800-962-4631 Bus: 1-800-871-0999	
_____	0555	Wiltel/ Worldcom Res: 1-800-821-2001 Bus: 1-800-821-2001	AT&T Customers _____ Direct Billing 888-795-2717
_____	0432	Centurylink Communications Res: 1-800-860-2255 Bus: 1-800-860-1020	_____ Bill Through LJRTC (CODE BRMC)
_____	0752	Excel Communications Res: 1-800-875-9235 Bus: 1-800-209-8133	
_____	0780	Matrix Telecom Res: 1-800-282-0242 Bus: 1-800-282-0242	

When you have chosen your Intralata long distance provider, you must return this form to La Jicarita Rural Telephone Coop., Inc. The order in which the companies are listed does not indicate a preference nor a recommendation.

FAILURE TO CONTACT YOUR CARRIER DIRECTLY COULD RESULT IN SURCHARGES AND HIGHER TOLL RATES.

Telephone Number : _____

Signature : _____

Date : _____



PIC FREEZE AUTHORIZATION FORM

Membership Name: _____

Telephone Number: _____

Address: _____

(Please be sure that the name and address on this form match the name and address for the telephone number.)

I hereby authorize La Jicarita Rural Telephone Cooperative, Inc. to implement, effective immediately, a freeze of my provider for the service or services indicated by my signature or signatures below. I understand that I will be unable to make a change in provider for any of the services on which I place a freeze, unless I first instruct La Jicarita Rural Telephone Cooperative, Inc. to remove the freeze.

Freeze my IntraLATA long distance carrier (Your IntraLATA carrier provides your long distance service within the New Mexico LATA).

IntraLATA Carrier: _____

Signature

Date

Freeze my InterLATA long distance carrier (Your InterLATA carrier provides your long distance service outside the New Mexico LATA).

InterLATA Carrier: _____

Signature

Date

Should you choose, in the future, to orally instruct us to remove your freeze, the Federal Communications Commission requires that we confirm your identity before we remove your freeze. Please provide a password on the Customer Proprietary Network Information (CPNI) form.

TELEPHONE LINE RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

Applicant's Name: _____

Address: _____

Landlord's Name: _____

Address: _____

for a good and valuable consideration, the receipt whereof is hereby acknowledged, do hereby grant unto LA JICARITA RURAL TELEPHONE COOPERATIVE, (hereinafter called "the Cooperative"), whose address is P.O. Box 269, Mora, New Mexico 87732, and to its successors or assigns, an easement and the right to enter upon the lands of the undersigned, situated in the County of Mora, State of New Mexico, and being more particularly described as follows:

A track of land approximately _____ acres in area, and being in Township _____

Range _____ Section _____ or as otherwise described see attached:

To construct, reconstruct, operate and maintain on or under the above described lands and/or in, upon, or under all streets, roads or highways abutting said lands, a telephone line or system, to cut and trim trees and shrubbery that may interfere with or threaten to endanger the operation and maintenance of said line or system and to license, permit or otherwise agree to the joint use of occupancy of said line or system by any other persons, firm or corporation for telephone or electrification purposes.

The undersigned agree(s) that all poles, wire and other facilities, including all telephone equipment, installed on the above-described premises at the Cooperative's expense, shall remain the property of the Cooperative, removable at the option of the cooperative.

The undersigned agree that Rights-of -Way and Easements, within the subdivision or property, satisfactory to the Cooperative, must be furnished by the applicant in reasonable time to meet construction and service requirements before the Cooperative shall be required to commence its installation. Such rights-of-way and easements must be cleared of trees, tree stumps and other obstructions and graded to within six inches of final grade, by applicant at no charge to the Cooperative. Such clearance and grading must be maintained by the applicant during construction by the Cooperative.

SPECIAL CONSTRUCTION

7.3 Installations of Telephone Lines Within Subdivision or Private Property

*7.3.2.2 Rights-of-way and easements, within the subdivision or property, satisfactory to the Cooperative, must be furnished by the applicant in reasonable time to meet construction and service requirements before the Cooperative shall be required to commence its installation. Such rights-of-way and easements must be cleared of trees, tree stumps, and other obstructions and graded to within six inches of final grade, by applicant, at no charge to the Cooperative. **Such clearance and grading must be maintained by the applicant during construction by the Cooperative.***

Furthermore, the undersigned jointly and severally agree to indemnify and save harmless La Jicarita Rural Telephone Cooperative from any claim, liability, or damage arising from the construction of installing and/or repairs of telephone lines within the private property of the applicant. [Stick drawing, as demonstrated below, shall indicate the right-of-way by the applicant].

Applicant: _____

LJRTC Employee: _____

[STICK DRAWING]